

Town of Denning – Town Board Meeting

Meeting called to order at 6:00 p.m. by Supervisor Brooks.
Held on Tuesday, December 6th, 2016 at the Denning Town Hall.

Present: Supervisor Brooks

Councilmen: Mike Dean, Kevin Smith, Gregory Vurckio, Paul Schoonmaker.

Also present: Highway Superintendent Dan Van Saders

The Town Clerk Minute Book was signed prior to the meetings commencement.

The Town Clerk gave the Board members their copy of the agenda and Resolution No. 53 & 54 of 2016.

Pledge of Allegiance

Reading of last month's minutes by Town Clerk Joy Monforte.

Motion to adopt and approve as read by Councilman Mike Dean, 2nd by Councilman Gregory Vurckio. All in favor. Motion carried by a 4 to 0 vote.

Correspondence – Supervisor Brooks

- The monthly donation from the Frost Valley YMCA in the amount of \$8,500.00 has been received and is gratefully acknowledged.

Highway Report by Highway Superintendent Dan Van Saders

- The windshield frame has been installed by Zanetti's.
- Excel has installed the windshield.
- Councilman Vurckio asks if there were any issues with the repaired frame?
- Highway Superintendent Van Saders replies the installer did not say.
- Superintendent Van Saders says he has been using sand from Ellenville Sand & Gravel, it is clean, really good, and he will continue to use it.
- A cylinder on the loader has been replaced.
- Some snow events.
- New Freightliner should be here by Christmas.

Supervisor David Brooks request Town Board approval to pay the voucher for the Freightliner when it is submitted.

Motion to adopt and approve pre payment by Councilman Mike Dean, 2nd by Councilman Kevin Smith. Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE

Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

- Supervisor Brooks inquires if Highway Superintendent Van Saders has researched the 80 / 20 grant from Ulster County, specifically for paving.
- Highway Superintendent Van Saders will have something next week.
- Supervisor Brooks comments he is aware there is a deadline for the grant.
- Supervisor Brooks informs the Town Board that he and Highway Superintendent Van Saders met with Vieth electric for a cost estimate to install an automatic generator at the highway barn the current generator must be dialed in.
- Brief discussion follows on size.
- Supervisor Brooks states he hopes to apply for a grant for the generator.

Planning Board Report- Councilman Mike Dean

- The Planning Board approved 2 Logging Notifications.
- Central Hudson had sent the annual letter requesting notification of any sub divisions or Right of Ways.
- Supervisor Brooks opens a brief discussion on the bridge completion.

Resolution No. 53 of 2016

WHEREAS New York State Town Law §113 authorizes Town Boards by resolution to transfer general funds and unexpended balances, and

WHEREAS the 2016 Town of Denning General Fund budget is in need of fiscal transfer.

NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board **HEREBY** authorizes the Supervisor to transfer the following:

\$1,000.00 from A1420.4 Attorney to A7450.4 Museum and to transfer

\$4,401.00 from A1990.4 Contingency to:

\$500.00 to A1220.4 Supervisor

\$1,500.00 to A1460.4 Records Management
\$800.00 to A1650.4 Central Communications
\$1,600.00 to A1910.4 Unallocated Insurance
\$1.00 to A1920.4 Municipal Dues

Motion to adopt and approve by Councilman Paul Schoonmaker,
2nd by Councilman Kevin Smith. Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No.54 of 2016

WHEREAS New York State Highway Law §141 permits the transfer of surplus monies between highway fund accounts, and

WHEREAS the Town of Denning Highway Fund is in need of transfers for budgetary reason,
NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board **HEREBY** authorizes the Town Supervisor to transfer:

\$6,314.13 from DA5142.4 Snow Removal Contractual Services
to DA5110.4 Maintenance of Streets, Contractual Expense

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Gregory Vurckio. Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Supervisor Comments:

- Supervisor Brooks opens a discussion on the updated Employee Handbook submitted, Town Board reviews, changes made to pages 47 and 49.
- The Town Clerk will print and trade out pages in the Handbook for the Town Board, after corrections are made.
- Supervisor Brooks informs the Town Board of his and Councilman Vurckio meeting with the DEP and DEC in Grahamsville last week.
- Councilman Vurckio remarks they did not like any of his suggestions: swimming only or a permitting system.
- Supervisor Brooks feels that stopping all food will help. He states that closing it is still on the table.
- The DEC will do a public outreach to try and steer people to other close locations; such as Belleayre Lake, Minnewaska.
- Supervisor Brooks remarks the DEP said they tested the water every Monday from 1-3 and one Sunday a month from 1-3. They tested above and below the Blue Hole, and at the entry to the reservoir, the NYCDEP firmly believes there is no water quality issue.
- Supervisor Brooks requested an evidence locker at the Grahamsville DEP police office for the rangers use and was told no due to liability issues.

Councilmen Comments:

- Councilman Paul Schoonmaker asks about the IDA meeting in Kingston.
- Councilman Smith asks about the updated zoning, brief discussion follows.

Supervisor Brooks calls for Public Comment: There is none.

Supervisor Brooks call for any further comments or discussion. There is none.

Motion to adjourn at 6:47 by Councilman Gregory Vurckio, 2nd by Councilman Paul Schoonmaker, All in favor. Motion carried 4 to 0 vote.

Respectfully Submitted by Joy Monforte, Town Clerk, December 7th, 2016

Next Meeting: Tuesday, December 13th, 2016 at 6 pm at the Denning Town Hall.

Town of Denning – Town Business Meeting

Meeting held on Tuesday, December 13th, 2016 at the Denning Town Hall.
Called to order at 6:05 p.m. by Supervisor David Brooks.

Present: Supervisor David Brooks
Councilmen: Mike Dean, Paul Schoonmaker, Gregory Vurckio, Kevin Smith
and Councilman Gregory Vurckio.
And Highway Superintendent Dan Van Sadlers

The Town Clerk Minute Book was signed prior to the commencement of the Town Board Meeting.

The Town Clerk gave the Board members their copy of the agenda and Resolution No. 55 of 2016.

Pledge of Allegiance

Highway Pre Pay Vouchers presented Highway Superintendent Dan Van Sadlers (see Warrant #12PP, voucher (#38-40)
MVP Healthcare, Inc. DA9060.8 \$5,764.82
Trust & Agency Account DA9030.8 \$724.26, \$891.04
Motion to approve and pay Highway pre paid Vouchers by Councilman Mike Dean, 2nd by Councilman Paul Schoonmaker. All in favor.
Motion carried by a unanimous 4 to 0 Roll Call vote.

Highway Vouchers presented Highway Superintendent Dan Van Sadlers (see Warrant # 12, voucher (#200-213)
Advance Auto parts DA5130.4 \$31.52
All Gas & Welding DA5130.4 \$65.74
Bottini Fuel Corp. DA5142.4 \$259.65
Case Tire DA5130.4 \$139.50
Ellenville Sand & Gravel DA5130.4 \$3,396.00
Excel Auto Glass DA5130.4 \$335.89
Robert Green Auto & Truck, Inc. DA5130.4 \$82.23
Heritagenergy DA5142.4 \$689.19
H.O. Penn DA5130.4 \$1,482.42
M&M Auto Group DA5130.4 \$12.92
Shakelton Auto & Truck Center DA5130.4 \$133.76
T & A Acct. DA5130.4 \$1,272.50
Zanetti's Service DA5130.4 \$2,500.00
Campbell Freightliner of Orange County, LLC. H5130.2 \$116,443.00
Motion to approve and pay Highway Fund voucher by Councilman Gregory Vurckio, 2nd by Councilman Kevin Smith. All in favor.
Motion carried by a unanimous 4 to 0 Roll Call vote.

Supervisor Brooks opens a discussion on highway manpower asking Highway Superintendent Van Sadlers about the number of highway employees on duty due to road complaints and concerns regarding the plowing width of roads.

- Highway Superintendent Van Sadlers responds everyone but Bobby is out, on vacation time, except for one member out for a personal matter.

Supervisor Brooks asks if we need a policy to have at least two employees on duty at the same time?

- Highway Superintendent Dan Van Sadlers responds no it is in the Handbook.
- Discussion follows.
- The Town Board will devise a formal policy for the Organizational Meeting.

Highway Superintendent Dan Van Sadlers leaves after his portion of the meeting is concluded.

General Pre Pay Vouchers presented, (see Warrant #12PP, voucher (#88-98)
Central Hudson A1620.4 \$385.13, A5132.4 \$353.80 & \$250.40, A8160.4 \$44.66
Cornerstone A1110.4 \$57.09, A1620.4 \$94.26, A5132.4 \$83.97
MVP Health Care Inc. DA9060.8 \$5,209.05
TWC A1670.4 \$79.99, \$79.95
Trust & Agency Acct. DA9030.4 \$233.72, \$634.42, \$233.72, \$846.95
Motion to approve and paid General Fund pre pay vouchers by Councilman Mike Dean, 2nd by Councilman Paul Schoonmaker, All in favor. Motion carried.

General Vouchers presented, (see Warrant #12, vouchers 191-205)
Central Hudson A5182.4 \$103.65
General Credit forms, Inc. A1110.4 \$30.84
Gnome Home Inc., A1410.4 \$89.00, A5010.4 \$28.00
Grahamsville First Aid A4540.4 \$2,405.75
Grahamsville PO A1620.4 \$138.00
Carl Landon A1460.4 \$341.67
Joy Monforte A1410.4 \$53.30
MVP Healthcare A9060.8 \$56.25, \$40.50
Office of the State Comptroller A960 \$3,553.00, \$1,013.00
Quill Inc., A1620.4 \$97.95, \$43.62,
UCRRA A8160.4 \$1,735.01
Heritagenergy A5132.4 \$215.08, \$259.04
Kingston Oil Supply Co. A5132.4 \$289.33
Motion to approve and pay general fund vouchers by Councilman Kevin Smith,
2nd by Councilman Paul Schoonmaker, All in favor. Motion carried by a
unanimous 4 to 0 Roll Call vote.

Supervisor Brooks opens a discussion on the Updated Employee Handbook;
Town Board review of requested changes follows. Supervisor Brooks call for
further comment, questions or discussion, there is none.
Resolution No.55 of 2016

WHEREAS New York State Town Law § 2-3 authorizes the Town to hire
additional employees and “such other employees as the town board may
determine necessary for the proper conduct of the affairs of the town”, and

WHEREAS the Town of Denning Town Board desires an updated Employee
Handbook

For the benefit of its employees and has also indoctrinated several policies which
have been adopted by the Denning Town Board in previous years. And

WHEREAS the Town of Denning Town Board and Town Highway
Superintendent has done its due diligence in the updating process and is of the
believe this would enhance the Town’s employee’s employment relationship.

NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board
HEREBY adopts the updated Employees Handbook for the Town of Denning.

Motion to adopt and approve by Councilman Paul Schoonmaker,
2nd by Councilman Mike Dean. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Supervisor Comments:

- Supervisor Brooks wishes the Town Board and all present a very Merry
Christmas and a Happy New Year.

Supervisor Brooks calls Councilmen Comments: They extend holiday wishes.
Supervisor Brooks call for any further comments or discussion. There is none.

Motion to adjourn at 6:50 by Councilman Gregory Vurckio, 2nd by Councilman
Mike Dean, All in favor. Motion carried 4 to 0 vote.

Respectfully Submitted by Joy Monforte, Town Clerk, December 14th, 2016.

Next Meeting: Tuesday, January 3rd, 2017 at 6 pm at the Denning Town Hall.